



Open Call Members Exhibition Agreement April 1-9, 2023

Please read over all registration materials carefully.

Important Calendar Dates:

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|------------------------------------|------------------------------|
| Friday, March 17 (5:00p) | Online Registration Deadline |
| Tu-Wed, March 28-29 (10:00a-4:00p) | Artwork Drop-Off |
| Friday, March 31 (5:00-6:30p) | Opening Reception |
| Saturday, April 1 (Noon-5p) | Exhibition Opens to Public |
| Sunday, April 9 (Noon-5p) | Exhibition Last day |
| Mon-Tu, April 10 & 11 (10a-4p) | Artwork Pick-Up |

Hours: During the Members Exhibition, the Edward Hopper House Museum (EHH) will be open expanded hours: Tuesday to Friday (1-5) and Saturday and Sunday (12-5), with featured artists providing volunteer staffing help.

Tickets: Exhibiting artists will be given four (4) complimentary admission tickets. Museum Admission for Tuesday and Wednesday only will be discounted 50%; Members are FREE. Book tickets online, edwardhopperhouse.org

Sales: Exhibited artwork may be sold through the EHH Museum Store. EHH will receive 15% commission on in house sales.

RULES AND GUIDELINES

Artist Entry: Exhibitors must be current Members at the Artist (\$65), Friend (\$125) or Patron (\$300) levels through April 2023, and 18+ years of age.

[Join or Renew your Membership here](#)

Questions on your membership status?
Contact info@hopperhouse.org or call 845.358.0774

- **Registration & Applications:** As an Open Call exhibition, EHH will accept applications for up to 50 artists, *on a first come first serve basis* and upon general review of work for suitability of installation and public display.
- **Number of Works:** Each artist may enter one (1) work (You may NOT substitute another piece for the registered work.)
- **Media:** Wall mounted oil, acrylic, watercolor, mixed-media (please list materials), graphics, drawing, photography, and small-scale sculpture. Giclée prints of original artwork are not allowed, nor are crafts, pottery or large freestanding sculpture due to space limitations.

- **Size:** Works are to be wall-mounted and no larger than 24" H x 24" W x 5" D, and sculptures 24" H x 24" W x 5"D. The work cannot exceed 30 pounds. These limitations are strictly enforced. Your work will be measured at check-in.
- **Ready for Install:** All work must be framed and/or ready for installation with hanging hardware, wire, and D-rings already installed. Pieces without hanging hardware will not be included in the exhibition, nor will any wet paintings or work requiring special installation or handling.

Registration

- **Online Registration (deadline March 17):** Register [here](#)
- **Registration Fee (deadline March 17) :** \$20 Entry Fee due to complete your registration.

PAY HERE Entry fees help defray costs of exhibit management. If you register after the show is filled, you will be refunded your registration fee in full.)

- **Artwork Image:** Provide a high resolution .jpg (300dpi; around 1000 x 1000px) of your work for use on our website, social media, and press. Please photograph the work with a white/gray background. Email .jpg to: info@hopperhouse.org

Transport:

- The artist is responsible for providing round-trip shipping, packaging, and postal insurance.
- All registered work must be brought to and picked up from EHH during the designated dates/times. Artwork will not be accepted before or after these dates. (Any arrangements must be made in advance with, and approved by, EHH for any works delivered and returned by UPS, Fedex, or USPS. Prepaid shipping labels will be required.)
- Artwork must be unpacked at drop off; no packing material will be accepted or held by EHH. Affix an identification label to your work for delivery to EHH. Carefully attach the label (to be removed) lightly to the back.
- EHH is unable to store or hold any work for any time, and will not be responsible for any loss or damage after April 12. Artists will be charged \$20 for EACH day work is not picked up.

Insurance:

- EHH will not insure work or be responsible for loss or damage. Your signature upon delivery and at pick-up releases EHH from responsibility from losses.
- If you prefer, you may retain your own insurance. You, the artist, will maintain personal insurance, and hold harmless the EHH and its board members for any and all possible damages that may occur during the time period of your exhibition at the location stated. The artist accepts the risks involved and maintains that their own insurance is sufficient coverage. Should EHH be subject to accruing a loss for any damages to the walls and space provided, the artist will accept and pay the charge as provided by EHH contractor of choice.

Thank you for your support!

Signature indicates understanding and acceptance of this agreement.

Please sign and date below.

Artist Member Name (Print)

_____ Date: _____

Signature

Edward Hopper House Museum & Study Center (Print Name)

_____ Date: _____

Signature/Title